

FOREST PRESERVE DISTRICT FINANCE AGENDA

JANUARY 15, 2013

DISBURSEMENTS

13FINA0001 **MADISON CONSTRUCTION/ERA VALDAVIA**, Orland Park, Illinois, submitting invoice totaling \$35,511.00 for Contract Number: 05-19.1.3A1. Total Contract Awarded: \$7,257,225.00, ILLINOIS FIRST Interest Account No. 108041-693043. Purchase Order Number: 036256. Original Board approval Date: September 5, 2007 \$6,537,000.00 Amended on June 4, 2008 for an additional \$720,225.00. Description: New Little Red Schoolhouse Nature Center.

District: 17

13FINA0002 **PUBLIC BUILDING COMMISSION**, Chicago, Illinois, submitting invoice totaling \$81,529.48 for Contract Number: N/A. Total Contract Awarded: \$489,000.00. Capital Improvement Account Number: 090200-670061. Purchase Order Number: 039478. Original Board Approval Date: March 8, 2012 \$300,000.00 Amended on May 2, 2012 for an increase of \$100,000.00 and September 11, 2012 for \$89,000.00 . Description: Intergovernmental Agreement with the Public Building Commission to Manage the Assessment of the Existing Condition of approximately 166 Buildings and provide additional consulting services.

Districts: Districtwide

13FINA0003 **STUDIO OUTSIDE**, Dallas, Texas, with sub-contractors in Illinois, submitting invoice totaling \$45,797.20 for Contract Number: 11-80-47. Total Contract Awarded: \$300,000.00. Capital Improvement Account Number: 090200-670061. Purchase Order Number: 039013. Original Board Approval Date: October 5, 2011. Description: Professional Services-Camping Facilities and Program Master Plan.

Districts: Districtwide

13FINA0004 **PATH CONSTRUCTION**, Arlington Heights, Illinois, submitting invoice totaling \$123,082.56 for Contract Number: 10-80-62C. Total Contract Awarded: \$737,360.00. Capital Improvement Account Number: 090200-670061. Purchase Order Number: 038984. Original Board Approval Date: December 15, 2011. Description: Dan Ryan Woods Pavilion Renovation.

District: 3

- 13FINA0005 **EFRAIM CARLSON & SON, INC.**, Libertyville, Illinois, submitting invoice totaling \$73,812.60 for Contract Number: 10-80-60. Total Contract Awarded: \$688,800.00. Capital Improvement Account Number: 091000-670061. Purchase Order Number: 039023. Original Board Approval Date: January 19, 2012. Description: Ned Brown Preserve Boathouse and Concession Building.

District: 15

- 13FINA0006 **NORTHERN ILLINOIS FENCE, INC.**, Cortland, Illinois, submitting invoice totaling \$38,942.64 for Contract Number: 12-80-51. Total Contract Awarded: \$78,269.60. Construction & Development Account Number: 598000-670256. Purchase Order Number: 039550. Original Board Approval Date: September 11, 2012. Description: Fence Removal – Central Area.

Districts: 9, 16 & 17

- 13FINA0007 **RELIABLE AND ASSOCIATES CONSTRUCTION**, Chicago, Illinois, submitting invoice totaling \$48,081.93 for Contract Number: 10-80-62B. Total Contract Awarded: \$1,074,908.23 including additional funds of \$150,022.23 approved on September 11, 2012. Construction & Development Account Number: 588000-670061. Purchase Order Number: 039503. Original Board Approval Date: December 15, 2011. Amended: September 11, 2012. Description: Thatcher Woods Pavilion Renovation.

District: 9

- 13FINA0008 **URS CORPORATION**, Chicago, Illinois, submitting invoice totaling \$99,813.74 for Contract Number: 06-80-03. Total Contract Awarded: \$380,500.00. Construction & Development/ Grant Account Number: 598000-620040 & 108098-670058. Purchase Order Number: 038618 & 038620. Original Board Approval Date: September 2, 2010. Description: Phase II Engineering Services/Thorn Creek Bicycle Trail.

Districts: 5 & 6

- 13FINA0009 **CLAUSS BROTHERS, INC**, Streamwood, Illinois, submitting invoice totaling \$159,456.71 for Contract Number: 12-31-105. Total Contract Awarded: \$800,000.00. Restoration Landscape Account Number: 090200-670055. Purchase Order Number: 039540. Original Board Approval Date: September 11, 2012. Description: Comprehensive Tree Planting and Maintenance.

Districts: Districtwide

13FINA0010 **ENCAP, INC**, Sycamore, Illinois, submitting invoice totaling \$213,376.02 for Contract Number: 11-31-111C. Total Combined Contract Awarded: \$2,100,000.00. Capital Improvement, Restoration Landscape Account Number: 090200-670055 & 091000-670055. Purchase Order Number: 039037 & 039560. Original Board Approval Date: January 19, 2012. Description: Prescribed Burning & Vegetation Management – Central.

Districts: 4, 6 & 17

13FINA0011 **ENCAP, INC**, Sycamore, Illinois, submitting invoice totaling \$120,537.94 for Contract Number: 11-31-112S. Total Combined Contract Awarded: \$2,100,000.00. Capital Improvement, Restoration Landscape Account Number: 091000-670055. Purchase Order Number: 039559. Original Board Approval Date: January 19, 2012. Description: Prescribed Burning & Vegetation Management – South.

Districts: 4, 5, 6 & 17

13FINA0012 **PIZZO AND ASSOCIATES**, Leland, Illinois, submitting invoice totaling \$152,128.38 for Contract Number: 11-31-110N. Total Combined Contract Awarded: \$2,100,000.00. Capital Improvement, Restoration Landscape Account Number: 090200-670055. Purchase Order Number: 039017. Original Board Approval Date: December 15, 2011. Description: Habitat Enhancement & Maintenance – North.

Districts: 9, 13, 14 & 15

13FINA0013 **CLEAN CUT TREE SERVICE, INC.**, Grayslake, Illinois, submitting invoice totaling \$104,300.00 for Contract Number: 12-31-111. Total Contract Awarded: \$149,000.00. Capital Improvement, Restoration Landscape Account Number: 090200-670055. Purchase Order Number: 039500. Original Board Approval Date: September 11, 2012. Description: Tree Removal Due to EAB.

District: 14

13FINA0014 **SASAFRASNET, LLC**, Chicago, Illinois, submitting invoice totaling \$66,299.02 for Contract Number: 11-53-063R. Total Contract Awarded: \$4,708,095.00. Corporate Gasoline and Oil Account Number: 015100-640170. Purchase Order Number: 039573. Original Board Approval Date: December 15, 2011. Description: Motor Fuel for Vehicles and Trucks.

Districts: Districtwide

COMMITTEE REPORTS

13FINA0015

Finance Subcommittee on Litigation of the
Forest Preserve District.....December 5, 2012

Proposed Settlements Approved Fiscal Year 2013 To Present: \$0.00

Proposed Settlements To Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2013 To Present: \$0.00

Legal Fees for 12/5/12 To Be Approved: \$63,546.30

***For details on payment approvals by the Litigation Subcommittee, refer to the Litigation Subcommittee Report for 12/5/2012.**

Finance Subcommittee on Workers' Compensation
of the Forest Preserve District.....January 15, 2013

Workers' Compensation Claims Approved Fiscal Year 2013 To Present: \$0.00

Workers' Compensation Claims To Be Approved: \$57,758.37

***For details on payment approvals by the Workers' Compensation Subcommittee, refer to the Workers' Compensation Subcommittee Report for January 15, 2013.**

BID RECOMMENDATIONS

13FINA0016

Transmitting a Communication dated, January 15, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with Homer Tree Service, Lockport, Illinois.

Reason: Contract 12-31-112 consists of the removal of 1,030 trees, due mostly to impacts from the Emerald Ash Borer, in accordance with the District's specifications, in Region 6, Palos Division. Homer Tree Service, Lockport, Illinois, was the lowest responsive and responsible of five (5) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on November 2, 2012.

The bid results were as follows:

1.	Homer Tree Service	\$125,047.00
2.	Groundskeeper Landscape	\$149,325.00
3.	Winkler's Tree Service	\$155,530.00
4.	Trees R'Us, Inc.	\$328,300.00
5.	Young's General Contracting, Inc.	\$320,621.00/\$354,944.00

Homer Tree Service is in good standing with the State of Illinois.

Estimated Fiscal Impact: **\$125,047.00**

Contract period: Ninety (90) working days from issuance of purchase order.

Account Name-Number: (Capital Improvement Fund Account-090200-670055)

The Chief Financial Officer and Chief Attorney have approved this item.

Vendor has met the Minority and Women Business Enterprise Ordinance.

District: 17

13FINA0017

Transmitting a Communication dated, January 15, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with Homer Tree Service, Lockport, Illinois.

Reason: Contract 12-31-113 consists of the removal of 719 trees, due mostly to impacts from the Emerald Ash Borer, in accordance with the District's specifications, in Region 2, Northwest Division. Homer Tree Service, Lockport, Illinois, was the lowest responsive and responsible of seven (7) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on November 2, 2012.

The bid results were as follows:

1.	Homer Tree Service	\$60,064.00
2.	Trees R' Us, Inc.	\$60,980.00
3.	Central Forestree, LLC.	\$63,272.00
4.	Clean Cut Tree Service, Inc.	\$74,197.00
5.	Groundskeeper Landscaping	\$82,090.00

6.	Winkler's Tree Service	\$109,878.00
7.	Young's General Contracting, Inc.	\$142,703.50/\$178,368.50

Homer Tree Service is in good standing with the State of Illinois.

Estimated Fiscal Impact: **\$60,064.00**

Contract period: Forty-five (45) working days from issuance of purchase order.

Account Name-Number: (Capital Improvement Fund Account-090200-670055)

The Chief Financial Officer and Chief Attorney have approved this item.

Vendor has met the Minority and Women Business Enterprise Ordinance.

13FINA0018

Transmitting a Communication dated, January 15, 2013 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Forest Preserve District of Cook County (the "District") to enter into a contract with Trees R' Us, Inc., Wauconda, Illinois.

Reason: Contract 12-31-114 consists of the removal of 1,984 trees, due mostly to impacts from the Emerald Ash Borer, in accordance with the District's specifications, in Region 4, Skokie Division. Trees R' Us, Wauconda, Illinois, was the lowest responsive and responsible of six (6) bidders.

Sealed bids were received, opened and publicly read at the Bid Opening on November 2, 2012.

The bid results were as follows:

1.	Trees R' Us, Inc.	\$141,156.00
2.	Homer Tree Service	\$171,596.00
3.	Groundskeeper Landscaper	\$210,429.00
4.	Clean Cut Tree Service, Inc.	\$257,400.00
5.	Winkler's Tree Service	\$307,098.00
6.	Young's General Contracting, Inc.	\$324,372.00/\$410,302.00

Trees R' Us, Inc. is in good standing with the State of Illinois.

Estimated Fiscal Impact: **\$141,156.00**

Contract period: Ninety (90) working days from issuance of purchase order

Account Name/Number: (Capital Improvement Fund Account-090200-670055)

The Chief Financial Officer and Chief Attorney have approved this item.

Vendor has met the Minority and Women Business Enterprise Ordinance.

District: 13

13FINA0119

REVENUE AND EXPENSE REPORT

Forest Preserve District of Cook County Corporate Fund Analysis of Revenue and Expense As of November 30, 2012

REVENUES	2011 Budget	2012 Budget	Nov-11	Nov-12	Year-to-Year Current Month Difference	Year- to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	39,324,969	39,795,167	40,723,173	41,310,074	586,901	104%
Personal Property Taxes	4,807,742	5,200,000	5,483,789	5,499,964	16,175	106%
Golf	950,000	900,000	963,329	551,635	(411,694)	61%
Concessions	145,500	150,000	169,386	112,139	(57,247)	75%
License Agreements	1,100,000	1,751,670	1,883,310	3,792,500	1,909,190	217%
Land Use Fees	275,000	250,000	237,811	205,978	(31,832)	82%
Winter Sports	30,000	25,000	21,743	10,568	(11,175)	42%
Equestrian Licenses	35,000	35,000	40,920	48,386	7,467	138%
Miscellaneous Income	25,000	50,000	571,494	135,089	(436,405)	270%
Picnic Permit Fees	850,000	850,000	831,096	830,590	(507)	98%
Pool Fees	200,000	250,000	338,227	409,257	71,030	164%
Fines	150,000	175,000	310,507	233,468	(77,039)	133%
Interest	70,000	50,000	61,726	59,388	(2,338)	119%
Fund Balance Contribution	9,174,876	8,531,566	6,506,104	7,000,000	493,896	82%
TOTALS	57,138,087	58,013,403	58,142,615	60,199,034	2,056,419	104%

EXPENDITURES	2011 Budget	2012 Budget	Nov-11	Nov-12	Year-to-Year Current Month Difference	Year- to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	1,699,292	2,100,290	937,671	1,187,623	249,952	57%
Finance & Administration	2,321,168	1,787,221	1,646,440	1,320,000	(326,441)	74%
Human Resources	-	696,162	-	377,369	377,369	54%
Resource Management	8,376,706	7,986,645	5,328,513	5,721,828	393,314	72%
General Maintenance	18,155,884	20,027,575	12,437,774	12,894,047	456,273	64%
Resident Watchmen Facilities	500,000	200,000	17,720	14,776	(2,944)	7%
Recreation, Volunteer Res. & Permits	1,678,212	2,707,564	1,009,091	1,146,925	137,834	42%
Law Enforcement	9,579,300	9,633,492	6,182,244	6,348,080	165,836	66%
Legal Department	1,459,162	1,429,731	1,024,777	1,068,270	43,493	75%
Planning & Development	1,902,751	1,735,303	1,156,838	1,378,355	221,517	79%
District-Wide Services	1,959,507	2,709,420	3,977,834	1,345,213	(2,632,621)	50%
Transfer Out of Corporate Fund	9,506,104	7,000,000	6,506,104	7,000,000	493,896	100%
TOTALS	57,138,087	58,013,403	40,225,005	39,802,485	(422,521)	69%

The next regularly scheduled meeting is presently set for Monday, February 4, 2013.